



Tennessee Wesleyan College Pre-K Teacher Endorsement Seminar

To: Teachers with K-6, K-8, 1-8 or 1-9 certification requesting to add-on Pre-K endorsement

CC: Administrators and Principals

From: Dr. Patricia L. Jones, Associate Dean of Education and Behavioral Sciences

Date: October 1, 2012

Re: Summer Seminar to add-on Pre-K endorsement

We are in the process of finalizing plans to hold a Pre-K Endorsement Seminar for teachers interested in adding on a Pre-K endorsement to their existing K-6, K-8, 1-8 or 1-9 certification. The seminar will be held at Tennessee Wesleyan College in Athens, Tennessee the week of July 8-12, 2013. Also, this program counts for **45 hours toward license renewal!** The logistics and official registration information are attached to this information. Please review the eligibility criteria below to determine if you are qualified to attend this seminar and complete and return the pre-registration form if you are interested in participating.

What: Pre-K Add-on Teacher Endorsement Seminar. For 5 days participants will cycle through sessions which will provide up-to-date early childhood education pedagogy and theory which will assist you in passing the Praxis II test, Education of Young Children (0021). After attending these seminars and passing the Praxis, Tennessee Wesleyan College will make a recommendation on your behalf to the TN Department of Education, Office of Teacher Licensure, for an add-on endorsement in Early Childhood Education PreK-3.

Who: Candidates **must** hold a valid and current teaching license with certification in Kindergarten. This includes license numbers:

402 (K-8) 002 (K-3) 499 (K-6) 1-8 (101) 1-9 (001)

After meeting the first criteria of appropriate current certification, candidates will be admitted on the following criteria:

1. Teachers currently working in a school based Pre-K program with either a waiver or alternative license.
2. Teachers with an "intent to hire" letter from a school system interested in hiring them if they had appropriate endorsement.
3. Teachers in a 3-star or NAEYC accredited non-public school based Pre-K program.
4. Teachers needing 45 credit hours for license renewal.
5. Teachers currently teaching in a K-6 classroom.

When: July 8-12, 2013. Early check-in on Sunday evening will be available for anyone wishing to stay on campus. Sessions will be held from 8:30-3:30 Monday through Friday during both weeks of training.

Cost: Registration for this seminar is:

\$550.00 (non-refundable) for training and meals (Breakfast, Lunch, Snack)

\$750.00 (non-refundable) for training, meals (Breakfast, Lunch, Snack), and private campus lodging

NO PAYPAL ACCOUNT PAYMENTS WILL BE ACCEPTED!

You will be responsible for travel and other meals. You must register for the Praxis II #0021 by June 20, 2013. The cost for this test is \$139.00 and the registration fee is \$50.00 for a total of \$189.00. The actual test date for the #0021 Praxis II is on July 20, 2013. You may register for a later test, but it will delay your licensing process. You can find information on how to register by going to this link: <http://www.ets.org/praxis/register/>

Applying for Add-On Endorsement

Tennessee Wesleyan College will file your add-on endorsement paperwork with the State Department of Education, Office of Teacher Licensure, to add-on the PreK-3 endorsement to your current teaching license after successful completion of this seminar and passing the Praxis II test 0021. **You** will be responsible for filing your **license renewal paperwork** through your central office if you are attending the camp for **license renewal only**.

Housing and Training

Housing and conference rooms for the weeklong add-on Pre-K Endorsement Seminars will be located on the Tennessee Wesleyan College Campus. This year we will be housed in the Wesley Common dorms with elevators, kitchens and refrigerators. The rooms are private, but you will share a bathroom. If you need to stay in Athens on Friday evening (July 12th) it will be at your own expense.

All sessions will take place in Elliott Hall on Tennessee Wesleyan's campus. Breakfast, lunch, and a snack will be provided each day for all registrants. Confirmation of reservation for the training and addition to our list will be established upon receipt of your registration form and full non-refundable payment. **Please make all checks out to Tennessee Wesleyan College. The deadline for receipt of the registration form and check is June 20, 2013. You may also call our business office at 423-746-5262 and place the charges on a credit card, and then mail the forms in separately.** Any forms received after that date will be returned. When you come for your first day of training, a receipt of payment will be in your folder along with your training materials.

Strands

Five strands will be offered; those are the strands tested on the Praxis II test (#0021). You will take one strand each day, rotating among them. Sessions will meet daily from 8:30 to 3:30 with an hour break for lunch at 11:30. **Monday morning (July 8, 2013) of your training week, we will meet for**

breakfast at 7:30 at the dining hall in Sherman Building. Here, we will register you, go over details, and you will receive notification of the order of your rotation. Attendance is mandatory and you will be required to sign in first thing every morning and right after lunch. **Failure to attend a strand will cause you to forfeit your endorsement, so please plan on attending every strand.** The strands for each are:

1. Child Development and Foundations
2. Curriculum and Instruction
3. Diversity, Exceptional Needs, and Supporting the Learning Environment
4. Relationships with Families and Communities, and Professionalism
5. Evaluation, Reporting Student Progress and Effectiveness of Instruction

Weather and Dress

The weather in East Tennessee in July can be very hot and muggy so please dress accordingly. Please dress comfortably for the training as you will be sitting for very long periods of time. If you get cold easily, please bring a light sweater or jacket to class each day. Elliott Hall has an excellent air-conditioning system! Also, please bring comfortable walking shoes so you can get out and walk and do some sightseeing if you are staying with us. Plan on bringing a light jacket and umbrella because we could have a cool afternoon shower and the buildings could be cooler than you are used to.

Also, towels and sheets will be provided. You must bring **soap, pillows, a blanket** and any other **toiletries** that you will need for each day. There are parking lots in front of and across the street from Wesley Commons. If you need any further directions or information we have provided the links to our TWC Website for directions and a campus map.

Directions:

<http://www.twcnet.edu/AboutTWC/abouttwcvisit.htm>

Map:

<http://www.twcnet.edu/AboutTWC/abouttwctour.htm>

Tennessee Wesleyan Pre-K Teaching Endorsement Seminar Registration Form
July 8-12, 2013

Name: _____

Home address: _____

City, State ZIP: _____

Home phone: _____

Email: _____

School System: _____

School Name and current grade assignment: _____

Current Social Security Number: _____

Currently teaching on a Waiver/Alternative License ____yes ____no

Taking seminar for license renewal (ONLY) ____ yes ____no

Current Areas (grade levels) of Certification _____

HOUSING:

☐ YES! I will stay on Tennessee Wesleyan's Campus

Check in Date: _____ Sunday, July 7, 2013 **OR** _____ Monday, July8, 2013 **(choose one)**

☐ I will not stay on Tennessee Wesleyan's Campus

☐ I have a physical disability and need to stay on the ground floor.

PLEASE DO NOT LEAVE ANYTHING ON THIS FORM BLANK!

Return this form by regular mail along with a copy of your teachers' license or call the business office at 423-746-5262 to pay via credit card:

- \$550.00 training, meals, paperwork and licensure only
- \$750.00 training, meals, paperwork, licensure and a private room (private sleeping/shared bath)

NO PAYPAL ACCOUNT PAYMENTS WILL BE ACCEPTED!!

THE DUE DATE FOR THIS FORM AND YOUR CHECK IS/CREDIT CARD PAYMENT IS JUNE 20th 2013. THE SEMINAR IS FIRST COME/FIRST SERVE SO ALL FORMS RECEIVED AFTER THE ABOVE DATE, OR IF THE SESSION IS FULL WILL BE RETURNED WITH THE CHECK!

PLEASE SEND A COPY OF YOUR CURRENT TEACHING LICENSE **(NOT THE SUPERINTENDENT'S COPY)** WITH YOUR CHECK AND REGISTRATION FORM OR PAY VIA CREDIT CARD AND MAIL THE FORM AND A COPY OF YOUR TEACHING LICENSE TO THE ADDRESS BELOW. OUR OFFICE WILL NEED TO VERIFY YOUR CURRENT ENDORSEMENT!

ATTN: Dr. Patricia L. Jones
Tennessee Wesleyan College
204 Ease College Street
Athens, Tennessee 37303
pjones@twcnet.edu

Fax: 423-252-1111
Office: 423-746-5219